

WEEKLY PROGRESS REPORT

NAME Kate Corbett

Week Ending

03-Aug-12

Supervisor's Signature _____

Drug Laboratory

| TOTAL SAMPLES ASSIGNED: | | | | 49 | TOTAL SAMPLES COMPLETED: | | | | 35 | RUSH cases* |
|-------------------------|--|--|--|----|--------------------------|--|--|--|----|-------------|
| RUSHES | | | | | RUSHES | | | | | |

N/A=No Analysis Needed

| RUSHES | | | | Back Log: | 13 |
|--------|--|--|--|-----------|----|
| | | | | | |

| LABORATORY TIME | | |
|-------------------------|-------------|----------|
| Time Allocation | | Overtime |
| VACATION | | 7.5 |
| HOLIDAY | | |
| SICK | | |
| PERSONAL | | |
| COMP TIME | | |
| LEAVE W/O Pay | | |
| COURT | | |
| COURT TRAVEL | | |
| QA/QC | | |
| | | |
| INSTRUMENT MAINT. | | |
| TRAINING | | |
| TRAINING TRAVEL | | |
| MEETINGS | | |
| CASEWORK | 20 | |
| OTHER - IN LAB | 10 | |
| OTHER - OUT OF LAB | | |
| Total All | 37.5 | 0 |
| Total Out of Lab | | |

Safety

| SUMMARY | |
|-----------------------|-------|
| SAMPLES ASSIGNED | 49 |
| SAMPLES COMPLETED | 35 |
| SAMPLES IN BACKLOG | 13 |
| ----- | |
| Total time out of lab | 0.00 |
| Total time in lab | 37.50 |
| Total overtime* | 0.00 |

| Comments: | | | |
|-------------|-------------|--|--|
| In Progress | In Progress | | |

| Cases worked on OT | | | | |
|--------------------|--|--|--|--|
| | | | | |

|Case# Type Case# Type Case#

Type #
0